

# Etiwan Pointe Townhomes HOA

## Request for ARC Approval of Home Improvement Modification

Items 1 through 8 are to be completed by the Homeowner:

1. Name of Homeowner \_\_\_\_\_

2. Date of Request \_\_\_\_\_

3. Home Address \_\_\_\_\_

4. Telephone Numbers \_\_\_\_\_

5. Description of Request

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6. Attach photos of existing condition for review. Include any photos, cut sheets, or web page printouts of the proposed changes/additions. Include any other descriptive material that will support or explain request.

7. Requested start date \_\_\_\_\_

\* 8. Approximate completion date \_\_\_\_\_

**\*Please allow 30 days for processing this request.**

To be completed by the ARC:

Date ARC received \_\_\_\_\_

ARC Action: Approved without conditions \_\_\_\_\_

Approved with the following conditions \_\_\_\_\_

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Additional information required \_\_\_\_\_

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Not approved for the following reason

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ARC signature(s) \_\_\_\_\_  
Date ARC action \_\_\_\_\_  
Date Homeowner informed \_\_\_\_\_

**General Guidelines:**

**YOUR COOPERATION PLEASE!**

**\*\* Construction Hours: 7:00 AM-8:00 PM Monday-Saturday \*\* \*\* Provide Daily Cleanup \*\***

*Deliver to: Etiwan Pointe Townhomes HOA  
349 Folly Road, Suite 2B,  
Charleston, SC 29412*

*OR fax 795-8482*