

Oak Forest Village Homeowners Association, Inc.
Request for ARB Approval of Home Improvement Modification

Items 1 through 10 are to be completed by the Homeowner(s):

1. Name of Homeowner _____ 2. Date of Request _____

3. Home Address _____ 4. Telephone Numbers _____ **h#**

5. e-mail address: _____ **w#**

6. Description of Request

7. All applications require the resident to attach a sketch **on a surveyor's plat** showing the addition/ modification. All plats must be to scale. Attach any other descriptive material that will support or explain request.

8. Requested start date _____ *** 9. Approximate completion date** _____

*Please allow 30 days for processing this request.

10. _____ **Owner signature**

_____ **Owner signature**

To be completed by the ARB:

Date ARB received _____

ARB Action: Approved without conditions _____

Approved with the following conditions

Not approved for the following reason

ARB/AGENT signature _____

Date ARB action _____ Date Homeowner informed _____

Review fees: There is a **\$50.00** Architectural Review Fee payable to Oak Forest Village for any major improvements or alterations such as sheds, in-ground pools, additions to the home, major landscape projects etc. This fee is required upon submission of the Architectural Review Form.

Fences and minor projects require a **\$25.00** Architectural Review fee.

*Deliver to: Oak Forest Village Homeowners Association,
349 Folly Road, Suite 2B, Charleston, SC 29412 OR fax 795-8482*