

Southampton Pointe Community Association

INFORMATION FORM

Please take a few minutes to complete the information form. This information will be used by the POA only. It is important that we have the correct contact information so that in case of an emergency we can contact you and/or your renter. Please provide an e-mail address as we would like to cut down on costs by sending as much correspondence by e-mail as possible. If you do not have an e-mail address please note that on the e-mail address line so that we may mail you the information.

OWNER NAME(S) _____

SHP ADDRESS(ES) _____

MAILING ADDRESS
(if different from above) _____

TELEPHONE # _____

Please specify as home, cell, or work # please include as many contact numbers as possible.

EMAIL ADDRESS _____

If you have renters in your SHP unit, it is important that we are able to communicate with them and include them as part of our community. Please indicate your renter's or other resident's contact information as well.

RENTER NAME(S) _____

TELEPHONE # (S) _____

EMAIL ADDRESS(ES) _____

DATES OF LEASE _____

Thank you for taking the time to provide us with this important information. If you have any questions regarding this form or any other matter concerning your Community Association, please call the office at 843-881-7672 or at shp@CMGCharleston.com.

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