

Architectural Control Committee

Appointment of ACC members

- 1) The Board of Directors (BOD) shall appoint a minimum of 3 members to the ACC. There shall always be an ODD number of ACC members.
- 2) The ACC shall vote for the ACC Secretary and ACC Chairman.
- 3) An ACC member may resign at any time by giving written notification to the BOD.

Powers and Duties of the ACC

1) ACC members shall:

a) Review “Architectural Request Forms” (AR) and ensure the following:

i) All forms are completely filled out and are present for the specific request (plat, encroachment permit, drawings, etc.).

ii) Confirm that the request complies 100% with the CCRs and existing guidelines.

b) The ACC members will vote on each individual ACC Request. The votes will be recorded, and the applicant will be provided in writing either:

i) Final Approval or Rejection, and reasons for such action.

c) ACC Rejection Appeal

i) The member must request an appeal to the BOD, which must be in writing, email, fax, or mail.

ii) The BOD will evaluate the request and provide a ruling.

d) Variance Application requests shall be reviewed by the ACC, who will then provide their recommendations to the BOD.

i) In their recommendation to the BOD, the ACC shall provide a report discussing the pros and cons of the request.

ii) The BOD will make a decision and respond to the applicant.